LIRNEasia
Pro-poor. Pro-market.

Job Title: Communications Intern (Paid/ Onsite/ Full Time)

If you have completed a communications-related qualification and need hands-on experience, then join LIRNEasia, a dynamic and internationally recognized Think Tank, as a Communications Intern.

In this role, you will:

As the Communications Intern, you will work directly with the Communications Manager to support the effective execution of LIRNEasia's communications strategy. You will be responsible for a variety of tasks, including but not limited to:

- Assisting the Communications Manager with project-related communications campaigns.
- Creating and editing social media content and communications outputs such as infographics, video clips, and other visual materials.
- Formatting reports and communication materials in line with brand and visual guidelines.
- Monitoring and tracking LIRNEasia's media mentions and regularly updating communications monitoring databases (daily/weekly).
- Monitoring LIRNEasia's social media accounts and reporting on relevant performance metrics.
- Assisting in organizing and promoting in-person and online events, webinars, and workshops.
- Providing logistical and vendor coordination support to ensure the smooth execution of LIRNEasia events.

What you'll need:

- Familiarity with graphic design and video editing tools, including Canva for image and video editing, is required.
- Working knowledge of Microsoft Word and Excel; experience with WordPress is desirable.
- Familiarity with social media platforms, including X (Twitter), Instagram, Facebook, and LinkedIn.
- Strong written and verbal communication skills in English and at least one other local language (Sinhala or Tamil).
- Ability to work both independently and as part of a team, including handling short turnaround times.
- Good organisational skills and an interest in event coordination, including assisting with event planning, vendor coordination, and logistical arrangements.
- A diploma in communications, design, media studies, marketing, or a related field.

Please note that this is a full-time, onsite position, and the Communications Intern is expected to provide a full-time working commitment from the office five days a week.

To apply

- Email hr@lirneasia.net on or before 23 November 2026
- SUBJECT: Communications Intern
- Submit a detailed CV (maximum two pages) including phone and email contact details of two non-related referees.
- Include a link to your portfolio or samples of prior work, if available.

What we do

LIRNEasia (www.lirneasia.net) is a think tank based in Sri Lanka and active across emerging Asia- Pacific. We conduct in-depth, policy-relevant research on infrastructure industries, including the ICT/Digital sector. Our work often extends to other areas such as labour, education, agriculture, energy, disability, and poverty. We collect robust data, document regional good practices, and disseminate independent, actionable knowledge to policymakers, regulators, private sector, and media, with the view of benefiting the poorest citizens in Asia.

Please note that LIRNEasia will only contact applicants that have been shortlisted for interview.